

UNDERGRADUATE ADMISSIONS

While the admissions process at Bethlehem College & Seminary is rigorous and deliberate, we see it most fundamentally as subject to the wise and sovereign hand of God. As such, your application should begin where our deliberations must: in earnest and dependent prayer for God's will to be done in our lives. Our aim is to see Christ exalted in your life, whether you come to Bethlehem College & Seminary or go somewhere else. Pray with us that this process would be a means to that glorious end.

We consider a combination of factors in our admissions process specific to each of our programs. But for all our programs we look not only for excellent students but for men and women who long to magnify with their lives the supremacy of Christ in the church, workplace, and world.

Timeline

Early Action Admissions

Early action admissions is for those students who want an early decision on their application and a waived application fee (\$25).

- December 1: All application materials are due.
- January 15: Admission decisions will be sent to students.

Regular Admissions

- March 1: Applicants will be accepted, denied, or wait listed until March 1. Students whose applications were initially wait listed will receive a final decision about their application by March 1.
- After March 1: Admission continues throughout the spring as space allows with admission notifications sent within 15 business days after a completed application.

Note: Students planning to apply during regular admissions should note that there are limited spots available for the Fall.

Enrollment

May 1: Submitting your \$200 enrollment deposit will save your spot in the class and is refundable until this date. (Note: Students who have not paid the enrollment deposit by May 1 may be moved to a wait list.)

Admissions Requirements

An application is considered complete when the admissions department has received:

- 1. Online Application:** A completed online application (including the required essay) and \$25 non-refundable application fee which can be paid online through the application portal.
- 2. References:** Applicants must submit references from a pastor and a teacher (an employer reference can be substituted for those out of school more than five years).
- 3. Writing Sample:** The writing sample should be an essay previously submitted for academic credit.
- 4. Official Transcripts:** Applicants must submit an official high school transcript which includes grades earned and GPA. High school transcripts should be sent directly from the high school to Bethlehem. Transcripts can be included in your application packet if they are on high school letterhead in a signed and sealed envelope, or electronically if sent directly from the institution. AP or CLEP scores must be sent directly to Bethlehem College from the testing agency.
 - a. Homeschool Information Form:** Applicants who completed any of their high school education via homeschool need a parent signature and graduation date included to complete our Homeschool Information Form (included in Application Materials).
 - b. Post-Secondary Transcripts:** Students who have enrolled in classes at a post-secondary institution need to request a transcript be sent directly to Bethlehem whether or not any credits will be transferred.
 - c. Transfer Credits:** Because of the cohort-based, sequential nature of our undergraduate programs Bethlehem allows a limited number of transfer credits into our A.A. program. Students may transfer a total of 8 semester credits in math and/ or natural science, provided those credits were earned before enrolling in Bethlehem's undergraduate program. Students without previously earned credits will be required to take Bethlehem's own courses. For details related to CLEP and AP exams, please see "Credit Transfer Policies" in the Academic Catalog.
- 5. Standardized Testing:** Bethlehem College requires applicants to submit either the ACT, CLT, or SAT standardized test scores. The minimum ACT score is 21; the minimum CLT score is 70; the minimum SAT score is 980. Applicants with an ACT score lower than a 21 (or equivalent SAT or CLT scores) may be placed on the waiting list until May 1. Prospective students should note the application timeline and plan to take their standardized test with sufficient time to include their scores in their application materials. Bethlehem's ACT school code is 5537 and SAT school code is 7072 (there is no code for the CLT).

Some applicants may be required to take Bethlehem's Reading and Writing Exam and submit those scores. This exam will be administered at the discretion of the Admissions team.

Applicants who are already high school graduates at the time of application and have earned more than 24 semester credits at an accredited post-secondary institution with a 'C' average (2.00) or better do not need to submit standardized test results.

6. A Recent Photograph: Applicants should submit a recent photograph as part of their online application.

7. Spouse/ Fiancée Form: (if applicable).

8. Interview. The Office of Admissions will schedule an interview with prospective students once all completed application materials have been received.

9. Church Membership: Bethlehem College & Seminary students are required to be members of Bethlehem Baptist Church for at least the first two years of their program. After the first two years of their program, a student may petition to affiliate with another church if they have the opportunity for significant ministry or internships that will enhance their ministry preparation beyond what is possible at Bethlehem. Unusual exceptions may be granted by the agreement of both the Academic Dean and the President.

10. Re-Applying: Applicants who have been accepted for admissions, but do not enroll in the immediately incoming cohort may re-apply the following year. To re-apply, one must submit an up-to-date pastoral reference and undergo another interview in order to be considered for admission. Students who were declined for admission are encouraged to strengthen their application and re-apply in subsequent years, but must submit an entirely new application.

Transfer Student Admission

Bethlehem welcomes transfer applicants to apply for Bethlehem's degree programs that begin the junior year.

Transfer students have the same admissions requirements listed above but with several additional requirements:

1. 64 Transferable Credits. Because of the cohort-based, sequential nature of our undergraduate programs, transfer students will only be considered for admission if they have already completed 64 transferable semester credits. Forty of the 64 transferable credits must fulfill the state of Minnesota's general education requirements.

2. Greek Language Requirement. Bethlehem's degree programs all require 2 semesters of college level Greek.

Therefore, accepted transfer applicants must participate in our online Elementary Greek course via Biblemesh from April–August. If an applicant already has completed 2 semesters of college level Greek then they may take our Greek Entrance Exam instead of the online course.

3. Old & New Testament Exams. Transfer applicants who have not previously earned academic credit in Bible survey courses (4 credits each in Old Testament and New Testament survey) must successfully pass a biblical competency exam administered by Bethlehem College & Seminary with a grade 'C' or better. Scores must be submitted by April 1.

4. High School Transcripts. Transfer students with 64 transferable credits are not generally required to submit a high school transcript unless specifically requested.