

## INTERNATIONAL STUDENTS APPLICATION CHECKLIST

### **To apply to Bethlehem College & Seminary:**

1. Submit online application and submit \$25 application fee. Application must include a writing sample and all required references.
2. Sign and submit the “Statement of Understanding.”
3. Submit transcript evaluations from outside agency: (World Education Services ([www.wes.org](http://www.wes.org)); AACRAO International Educational Services (<http://ies.aacrao.org>); Educational Credential Evaluators (<https://www.ece.org>)).
4. Submit standardized test scores. Most international students will be required to take the TOEFL (Bethlehem code: B646) or the IELTS.

Once the Admissions Office receives all of the above, you will be notified by e-mail that your application is complete and instructed on the next step in the admissions process.

### **After acceptance, to apply for the I-20 Student Visa application:**

1. Submit “Financial Affidavit.”
2. Submit \$2,000USD deposit.
3. Submit Health History forms.

All application/admissions questions should be directed to:

Daniel Kleven  
*Director of Admissions*  
612-455-3420 x418  
[daniel.kleven@bcsmn.org](mailto:daniel.kleven@bcsmn.org) or [admissions@bcsmn.org](mailto:admissions@bcsmn.org)